	Job Planning Package	Facility: Location: ESR/WP: Page 1 of 5
Request Subject	t:	
Description :		
Justification:		
Systems Affect	ed:	
Use Category: Reference Mandatory	Contingency Emergency Plan Hold Point:	Additional Comments:
Use Category: Reference	Contingency Emergency Plan Hold Point:	Additional Comments:
Use Category: Reference Mandatory Safety Signif	Contingency Emergency Plan Hold Point:	Additional Comments:
Use Category: Reference Mandatory	Contingency Emergency Plan Hold Point: Ficant	Additional Comments:

Letter of Instruction :	LOI Number:	Task Order:	Task Order Number:
NA		NA	
Operating Requirements to Communicate to		Specify Requirements:	
Contractor:			
NA			
Project Plan:	Statement of Work:	Other Design Basis	Documents:
NA	NA	NA	
Specific Design Information	tion:		
Work to be Performed b	y:	Cost Account Form:	:
Maintenance Services			
Off-site Contractor			
On-site CPAF Contracto	or		
Other Plant Forces			
Supplier			
Authorization for Shop/	Field Work:	Authorized by:	
Field Work			
Shop Work Only			

Facility: Job Planning Package
Location: Request Subject Page 2 of 5

Work Description:	
Asbestos Removal	
Environmental Monitoring	
Hazardous Waste Disposal Reduction Methods	
National Electrical Code Inspection	
Third Party Inspection	
Other	

Lock and Tag Requirements

☐ Personal	Instructions:
☐ Controlling Organization	
☐ Written Instructions	
☐ None/NA	

Permits and Plans

Acceptance Test Plan
Chemical Process Permit
Confined Space Entry Permit
Critical Lift Plan
Electrical Code Compliance Review
Energized Electrical Work Permit
Excavation Permit
Facility Modification Permit
Fall Protection Plan
HEPA Filter Checklist
Independent Verification
Job Safety Analysis
Leak Pressure Test Report
Lessons Learned
Low Level Waste Inventory

Other Permits _______Quality Control Requirements

Radiation Work Permit

Radiological Risk Assessment

Technical Work Document

Waste Inventory Sheet

Wastewater Control Plan (MSL)

Welding, Cutting, Grinding, Open Flame

Work Place Exposure Analysis

Job Site Prep

Personnel Requirements

Part Procurement

(TBD)

Work Activity

Work Activity Steps	Potential Hazards	Hazard Control Methods
1.	Magnetic	Fall Protection
	Inadequate/	Work Plan
	Excessive	Standby
	Ventilation	Attendant
	Combustible	Communication
	Materials	Equipment
	Confined Space	Confined Space
	Corrosive	Permit
	Materials	Covers, Guards,
	Animals, Insects,	Shields,
	etc.	Barriers
	Engulfment	Electrical
	Entrapment	Safety Hazard
	Exp./Energ.	Assessment
	Electric >50v	Excavation
	Falls from	Permit
	Elevations >6ft	Eye/Face
	Flammable	Protection
	Materials	Gloves
	Inadequate	Flotation
	Lighting	Devices
	Mechanical	Hand
	Microwave	Protection
	Chemical	Head Protection
	Exposure	Hearing
	Off Road	Protection
	Vehicle Use	Intrinsically
	Open Excavation	Safe
	>4ft Overhead	Equipment
	Hazards	Lighting Lock and Tag
	Oxygen	Non-Spark-
	Enriched	Producing
	Oxygen	Equipment
	Deficient	Outage Permit
	Pressure	Required
	Systems	Protective
	Radiological	Clothing
	Remote	Radiation Work
	Locations	Permit
	Slip Trip	Reflective
	Steam/Condensa	Clothing
	Steam/ Condensa	Ciounng

Hard-Hat te Temp. <32F Retrieval >90F Equipment Toxic Material Sloping/Shorin Vehicle Traffic g Torso Welding, Cutting, Protection Grinding Traffic Control Work Over Plan Water Ventilation Legacy Requirements Hazardous Welding, Cutting & Materials (e.g., Grinding beryllium) Laser Permits RF Energy Workplace Biohazards Exposure Asbestos Assessment Insecticide/Pesti Safety Glasses cide Respiratory Biological Protection Dust Cleaning/Vacuu Noise ming Disposable Valveless Respirator Safety Shoes Tyvek Coveralls or Equivalent

Approvals

Building Engineer	Date
Building Engineer #2	Date
Building Manager	Date
Building Manager #2	Date
Chief Engineer	Date
Effluent Management	Date

Facility:	Job Planning Package
Location:	Request Subject
Facility Project Manager	Date
Facility Project Manager #2	Date
Line Manager for Project Manager	Date
MSL ES&H Representative	Date
Other Specialist	Date
Other Specialist #2	Date
Project Manager	Date
Radiological Control	Date
Safety: Electrical	Date
Safety: Fire	Date
Safety: Industrial Hygiene	Date
Safety: Occupational	Date
Security	Date
Sequim Building Technician	Date

Date

Work Control Specialist

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